

# MONK SHERBORNE PARISH COUNCIL

## Minutes of the Meeting of the Council

<b>Date:</b>	<b>Wednesday 20<sup>th</sup> March 2019</b>	<b>Time:</b>	<b>7.20pm</b>
<b>Place:</b>	<b>Monk Sherborne Village Hall</b>		
<b>Present:</b>	Cllr Boyle	Cllr Gibson	
	Cllr Lord Hayter	Cllr Lennard	
	Cllr Tanner		
	1 members of the public	Cally Morris (Clerk)	
<b>Apologies:</b>	County Cllr R Vaughan	Borough Cllr T Robinson	

### Public participation

No questions were raised.

#### 1. To receive apologies for absence and any written requests for Disclosable Pecuniary Interest dispensations from members

There were no items upon the agenda that necessitated a member to present a written request for dispensations for a Disclosable Pecuniary Interest.

#### 2. Minutes of the last meeting

The Minutes of the last meeting, Wednesday 16<sup>th</sup> January 2019, having been circulated, were signed as a true and correct record. Proposed by Cllr Gibson and seconded by Cllr Tanner.

#### 3. Matters arising and not appearing elsewhere on the agenda - No further items were raised.

#### 4. Reports

- 4.1 Clerks Report – The Clerk provided an update to members of any actions taken following the previous meeting. Members were reminded the next deadline date for the Villager article was the 12<sup>th</sup> April 2019.
- 4.2 County Cllr report – No report
- 4.3 Borough Cllr report – Borough Cllr T Robinson provided a verbal report to members, updating them on issues relating to, or potentially effecting the parish on Monk Sherborne. Discussions continue in relation to the planning application for Manydown, specifically regarding the roads and how they will look. Cllr Robinson provided a brief overview of the new loan scheme introduced to assist the younger generation with deposits for the purchase of housing.
- 4.4 Chairman's report – All items are being dealt with at the relevant point in the agenda.

#### 5. Portfolio reports

- 5.1 Finance & Health – Cllr Boyle advised members that the Clerk would be undertaking the End of Year process as soon as possible after the 31<sup>st</sup> March. All documentation will be prepared ready for presentation to the internal audit, scheduled for the end of May.
- 5.2 Planning – An update of planning applications received and determined since the last meeting was previously circulated to members for their information. (Appendix B).

The clerk advised members that correspondence had been received from a planning consultant, Vocalism, to request a meeting to discuss potential areas within the parish for potential development. Resolved by members present to invite the planner to the next parish council meeting to enable discussions to be facilitated.
- 5.3 Local Authority & Rural strategy

The Local Government Boundary Commission for England (LGBCE) has now submitted the final draft for the new boundaries to the House of Commons. Under the new proposals, Basingstoke and Deane will be represented by 54 borough councillors in the future: six fewer than the current arrangement. This means that each new ward across the borough will have 3 councillors. It is expected that these changes will come into force at the May 2020 elections. The changes will impact all but two of the current ward boundaries in the borough. Specific impact to our parishes is that Sherborne St John, Monk Sherborne, Charter Alley and Ramsdell join with Rooksdown and a very small part of Popley to create the new Sherborne St John and Rooksdown Ward.
- 5.4 Village hall - Lord Hayter provided a summary updating member regarding the proposed new village hall:

*We have raised just short of £60,000 from local donations and pledges and have now applied for grants from Basingstoke and Dean Local Infrastructure Fund, Hampshire County Council and the Big Lottery fund. We have not heard back from any of them yet.*

*With the Village Hall lease signed, we are now asking Pheasant Eye to agree a similar lease for the PC's playing field. Jon Pender is drawing up the lease and will submit it to the PC when ready.*

*We are planning to set up a Village Hall web site. We are having discussions with two web providers.*

*We will be making a final decision on which heaters to install at our next meeting on Monday 25/3.*

*We are holding a Disco Night on Friday 5th April and are planning the Fete for a date in September*

**5.5 Highways Transport and footpaths** – Cllr Tanner provided an update to members regarding outstanding works within the parish, highlighting the following as requiring action:

- The bollards requested at the end of the A339 remain outstanding.
- The "SLOW" markings at Manor Farm have now been reinstated
- The two single track passing place signs are awaiting repair having been reported to HCC
- Concerns were raised in relation to "Road Closed" signs being in-situ longer than the planned works.
- A request is to be presented for the white lining to be reinstated running along the middle of the road at the War Memorial bend to ensure people are aware of the sharp bend.
- The pot holes at Manor Farm have started to break up and reappeared. A request to HCC is to be presented for a larger repair patch.

Details were presented in relation to the closure of Bramley level crossing for two overnight periods during March and April. The notices are to be placed on the parish website and noticeboards.

**5.6 Playground** – The safer surfacing under the toddler multi play unit continues to be monitored.

**5.7 Rural Policing & Neighbourhood Watch**

Cllr Lennard provided members with an update following a report having been forwarded from the appointed PCSO for the area, John Dunningham. Members were advised that the number of PCSO's within the area had been reduced from 11 to 4, resulting in reduced presence and response times.

**6.**

**Parish issues & maintenance**

i) To receive an update in relation to the provision of a new Village Hall, the lease for the playing field and consider any action required on behalf of the parish council

Cllr Lord Hayter advised that the new lease has been completed.

ii) To note the decision by the Secretary of State for the War Memorial to be added to the List of Buildings of Special Architectural or Historic Interest

Members were advised Historic England had added the above war memorial to the List of Buildings of Special Architectural or Historic Interest ('The List') following recommendation and approval by the Secretary of State for Digital, Culture, Media and Sport.

iii) To confirm the application for the nomination of The Mole as a Community Asset

Members present completed the relevant paperwork to ensure The Mole is nominated as an asset of Community Value. The documentation is to be submitted to BDBC as soon as possible.

iv) To receive an update in relation to the Lengthsman Scheme

Members were advised that the following works had been completed by the Lengthsman:

- Ditch clearance at the War Memorial
- Gulley's to be cleaned out between the Priory School to Rose Cottage to ensure the water drains from the highway
- Sign cleaning – entrance to Monk Sherborne

v) To receive the quotations for the grass cutting within the parish

Members gave consideration to the quotations received for the grass cutting within the parish. Due to the overall reliability and satisfaction of the previous contractor, Green N Tidy, members present **resolved** unanimously to instruct them again for a further 3-year period. Thanks were expressed by members present for the contractors continued service.

**7.**

**Finance**

i) To approve payments & receipts - All payments and receipts were acknowledged and approved. Proposed by Cllr Gibson and seconded by Cllr Tanner and **resolved** unanimously. (A Copy is to be attached to the minutes and held on file).

ii) To approve receipts received – Noted.

iii) Update regarding Section 106 monies

Member present received an update in relation to S106 monies available within the parish. The Village Hall committee confirmed they would be submitting a request for monies to be utilised for replacement heaters within the hall.

8. **Appeals for Donations received prior to the meeting for consideration by members**

No donations were presented to the council for their consideration.

9. **Resolution** - To exclude the public and press from items that may require discussion of possible legal and financial proceedings i.a.w. Public Meetings – Admission to Public Meetings Act 1960. Exclusion was not required.

10. **Items of a confidential nature** – No items

11. **Confirm date of next meeting – Wednesday 15<sup>th</sup> May 2019**

**Closure of meeting** – The meeting closed at 20.25pm

**Appendix A - Clerks report –March 2019**

- 1) All relevant documentation has been obtained to nominate The Mole to be included on the Community Asset Register with BDBC.
- 2) Confirmation has been forwarded that the War Memorial has been added to the list of Buildings of Special Architectural or Historical Interest.
- 3) The Lengthsman has completed the tasks previously identified by members.
- 4) A request has been presented to BDBC for release of S106 funds for new heaters at the Village Hall.
- 5) HCC Countryside Access were advised of the 5 main footpaths identified within the parish for priority works.
- 6) The precept request for financial year 2019/2020 was submitted to BDBC accordingly.
- 7) All councillors continue to pursue any items identified requiring action under each of their allocated portfolios.

**Date of next meeting – Wednesday 16<sup>th</sup> May 2019**

**Planning applications - New Applications this month (March 2019) Appendix B**

**T/00058/19/TCA**                      **Queens Meadow Salters Heath Road Monk Sherborne Tadley Hampshire RG26 5HY**                      **No Objection**

2 Apple trees: fell.

**EC/17/00001/UMCU3**                      **Springfield House Pamber Road Charter Alley Tadley Hampshire**                      **No Objection**

Material change of use of land from agricultural to garden land without planning permission

**Applications awaiting decision:**

Residential development of approximately 3,200 homes (up to a maximum of 3,520 homes) within Class C2 and C3; local centres including non-residential development (Class A1, A2, A3, A4, A5, D1, D2, B1); development of two primary schools; land for one secondary school; open spaces including a Country Park with related ancillary facilities (Class A1, A3, D1, D2), Neighbourhood Parks, natural green spaces, allotments, outdoor sports facilities and associated amenities, play provision, informal open space and landscaping; indoor sports facilities (Class D2); primary means of vehicular access from the surrounding highway network; a central street (The Main Street) through the Site; associated secondary means of access, parking, footpaths, cycle links and related transport facilities; provision of 5 permanent gypsy and traveller pitches and infrastructure works to provide drainage, utilities and associated services. All matters are reserved except the primary means of vehicular access onto the A339, B3400 and Roman Road.

**18/03185/OUT**                      **Land at Rawlins Farm Tubbs Lane Charter Alley**                      **Objections raised**

Outline planning permission application for the erection of 1 no. dwelling including access and scale

**18/01065/CONS**                      **Land at Manor Farm, Basingstoke Road, Wootton St Lawrence**                      **No Objection**

Development of chalk quarry with reinstatement to agriculture using imported inert materials, together with ancillary development include site office, wheel wash, weighbridge, new access and drying shed. (HCC Decision)

**19/00069/HSE**                      **Rook Hill, Ramsdell Road, Monk Sherborne**                      **No Objection**

Erection of a two storey garage extension to include increase of roof height and installation of roof lights

**Planning Decisions**

**BDBC Decision**

<b>19/00077/HSE</b>	<b>Rook Hill, Ramsdell Road, Monk Sherborne</b>	<b>GRANTED</b>
	Erection of replacement front open porch	
<b>18/02920/ROC</b>	<b>Queens House Ramsdell Road Monk Sherborne</b>	<b>GRANTED</b>
	Variation of condition number 1 of 17/04218/HSE to allow changes to doors and windows, external materials, internal layout and alterations to height of extension	<b>GRANTED</b>

**Appendix C – Finance - CASH IN HAND (1<sup>st</sup> April 2018)**

	<b>£11,076.38</b>
<b>CURRENT ACCOUNT – UNITY TRUST BANK - Balance per Bank Statement 15<sup>th</sup> March 2019</b>	<b>£11,340.40</b>
<b>Description</b>	
<b>Balance carried forward</b>	<b>11,076.38</b>
<b>Precept (1st Instalment)</b>	<b>5,000.00</b>
<b>Precept (2nd Instalment)</b>	<b>5,000.00</b>
<b>Parish Funding</b>	
<b>Grant received</b>	<b>615.00</b>
<b>VAT refund</b>	
<b>Bank Service charges</b>	<b>54.00</b>
<b>Misc. income</b>	
<b>Sub total</b>	<b>21,691.38</b>
<b>Payments to date</b>	<b>10,560.98</b>
<b>Total</b>	<b>11,130.40</b>

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